**Rules of taking classes and obtaining credit from Ophthalmology in academic year 2021/2022**

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| **General information about the Faculty unit and the offered course or module:**  |
| Name of Faculty unit / units | Faculty of MedicineDepartment of Ophthalmology |
| Head of Faculty unit / units | Prof. dr hab. n med. Grażyna Malukiewicz |
| Teaching coordinator at the Faculty unit / units | Prof. dr hab. n med. Grażyna Malukiewicz |
| Remote teaching coordinator at the Faculty unit / units | dr n. med. Karolina Kaźmierczak |
| Persons responsible for didactics in the field covered by the course / module: |  - Prof. dr hab. n. med. Grażyna Malukiewicz- dr hab. n.med. Hanna Lesiewska, prof. UMK- dr n. med. Joanna Stafiej- dr n. med. Karolina Kaźmierczak- dr n. med. Magdalena Pol- dr n. med. Adriana Laudencka- dr n. med. Bartosz Sikorski- dr n. med. Mateusz Burduk- lek. Albert Włodarczyk - lek. Paweł Reisner |
| Name of course / module: | Ophthalmology / Diseases of the Sense Organs  |
| Unit responsible for the module *(applies to modules only)* | Department of Otolaryngology and laryngological oncology  |
| Name of course / courses: | Ophthalmology |
|  Field of study:  | Medicine |
| Mode of study:  | stationary |
| Year of study: | IV |
| Office hours of academic teachers*(from all units related to the module)* | Monday 1 p.m. – 2 p.m. |
| **Form(s) of classes and number of teaching hours within the course or module** |
| Lectures  | Not applicable |
| Seminars | 12 hours |
| Tutorials | 18 hours |
| Other | Not applicable |
| **Rules of final examination or credit** |
| Written exam (a test - 40 questions - each of them contains 5 alternatives out of which 1 is the answer and 4 are distracters), duration 40 minutes (without negative points/scores for incorrect answer).Final written exam constitutes 60% of final result. |
| **Criteria of final practical examination or credit** |
| Practical examination is conducted at the last day of the course; the practical part involves recognition of diagnostic methods in ophthalmology and first aid in ocular injuries.Final practical exam constitutes 40% of final result. |
| **Criteria for passing the final examination or obtaining credit for the course or module** |
| Practical examination consists of two parts:1. In the scope of ophthalmological diagnostic methods
2. In the scope of first aid in ocular injuries.

Written exam consists of two parts:1. In the scope of basic and differential ophthalmological diagnostics
2. In the scope of surgical procedures and conservative treatment in ocular diseases

Each part of the colloquium is scored as follows:

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| Type of exam | Part of the exam | Maximum numer of points to be obtained | Minimum numer of points to be obtained for passing | Total number of points to be obtained |
| Practical | A | 18 | 10 | 26 |
| B | 8 | 5 |
| Theoretical | A | 25 | 14 | 40 |
| B | 15 | 9 |

The condition for the student to be admitted to the written exam is obtaining the minimum number of points in the practical exam (in each part – score indicated in the table above). If the minimum number of points in the practical exam is not achieved, two retakes are allowed covering the whole of the exam or the part where the number of points required for passing was not achieved. The retake is treated as the same method of verification of learning outcomes as the first attempt.The criterion for receiving a positive grade in the written final exam is obtaining the minimum number of points (in each part – score indicated in the table above). If the minimum number of points in the written exam is not achieved, a retake is allowed covering the whole of the exam or the part where the number of points required for passing was not achieved. The retake is treated as the same method of verification of learning outcomes as the first attempt.Grades are awarded on the basis of the number of points obtained (practical and written exam) in accordance with the table below:

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| % of points obtained  | Number of points | Grade  |
| Practical exam | Written exam |
| 92-100 | 24 - 26 | 37 - 40 | very good (5) |
| 84-91 | 22- 23 | 34 – 36 | good plus (4+) |
| 76-83 | 20 – 21 | 31 – 33 | good (4) |
| 68-75 | 18 – 19 | 27 – 30 | satisfactory plus (3+) |
| 56-67 | 15 – 17 | 23 – 26 | satisfactory (3) |
| 0-55 | 0 - 14 | 0 - 22 | fail (2) |

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| **Detailed OHS rules applicable during classes taught at the Faculty unit** |
| 1. Before attending the classes the Students are obliged to leave outwear in the cloakroom and must turn off their mobile phones.
2. Students are obliged to posses and wear protective clothing (medical scrubs, non-slip safety shoes).
3. Using the professional equipment in the Department of Ophthalmology (slit-lamp, autorefractometer, ophthalmoscope, exophthalmometer, probe glassess) is possible ONLY in presence and after training with supervisor doctor. After using such equipment, Student is obliged to clean with disinfectant every part of the instrumentation with direct contact with patient’s face.
4. During the classes the Students must observe the rules concerning cleanliness, the ban on food and smoking. It is forbidden to appear under influence of alcohol or other intoxicants, or to use fire. Student breaching these rules shall be expelled from the classes.
5. Without consent of the Academic Teacher, Students are not allowed to take pictures and/or film the classes with cameras, phones, smart phones, tablets or any other electronic devices with fitted camera. Moreover, the sound recording is strictly forbidden.
6. Financial responsibility for material damages resulting from failure to comply with the H&S and Fire protection Regulations is borne by the Student.
7. Sharing the materials from slideshows used during the classes with students depends on the lecturer’s decision.
8. During the classes without the assistant's knowledge a student must not leave the place indicated in the schedule of classes. A student is obliged to inform a person conducting the classes of any hazards or accidents during the classes.
9. If a student leaves the classes, for instance to the toilet, and does not come back for a longer time - note down this fact on the presence card (in order to apply further procedures as consequences of such conduct) - this provision should be entered into the Regulations.
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Signature of the Head of the Unit

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