***Appendix to Teaching Regulations***

*applies to full-time and part-time Studies in English:*

*first-cycle, second-cycle and uniform long-cycle studies*

*at the Faculty of Medicine NCU CM*

*applicable as of academic year 2020/2021*

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| **General information about the Faculty unit and the offered course or module:** | |
| Name of Faculty unit | Department of Obstetrics, Gynaecology and Oncology |
| Head of Faculty unit | Prof. dr hab. n.med. Mariusz Dubiel |
| Teaching coordinator at the Faculty unit | Lek. Bartłomiej Myszkowski |
| Remote teaching coordinator at the Faculty unit | Lek. Bartłomiej Myszkowski |
| Persons responsible for didactics in the field covered by the course | Dr hab. n. med. Małgorzata Walentowicz-Sadłecka  Dr hab. n.med. Iwona Sadowska-Krawczenko  Dr n.med. Iwona Jagielska  Dr n.med. Paweł Sadłecki  Dr n.med. Rafał Adamczak  Lek.med. Paweł Walentowicz  Dr n.med. Małgorzata Tyloch  Lek. Paulina Sopońska  Prof. dr hab. n.med. Mariusz Dubiel  Lek. Bartłomiej Myszkowski  Dr n.med. Jarosław Lach  Lek. Marta Sekielska-Domanowska  Lek. Magdalena Karpów-Greiner  Dr n. med. Jacek Fórmaniak |
| Name of course | Obstetrics and gynecology |
| Field of study: | Medicine |
| Mode of study: | stationary |
| Year of study: | 6 |
| Office hours of academic teachers | Monday 9.00-13.00  Prof. dr hab. n.med. Mariusz Dubiel  Dr n.med. Iwona Jagielska  Lek. Bartłomiej Myszkowski  Środa 9.00-13.00  Dr n.med Jarosław Lach  Dr n.med. Małgorzata Tyloch  Dr n.med. Rafał Adamczak    Piątek 9.00-13.00 Dr hab. n.med. Iwona Sadowska-Krawczenko  Lek. Paulina Sopońska  Lek. Marta Sekielska-Domanowska |
| **Form(s) of classes and number of teaching hours within the course or module** | |
| Lectures |  |
| Seminars |  |
| Tutorials | 60 – stationary in the Clinic |
| Other |  |
| **Rules of final examination or credit**  Completion of exercises in a practical or written form, depending on the form and subject matter of the exercises, under the guidance of learning outcomes.  Written form: test or descriptive tasks for the LEK exam restrictions.  **Criteria for passing the final examination or obtaining credit for the course or module**  Passing all exercises. Attendance at all exercises. | |
| **Detailed OHS rules applicable during classes taught at the Faculty unit** | |
| 1) Before starting classes, students are required to leave their outer clothing in the cloakroom and absolutely turn off their mobile phones.  2) Students are obliged to have and put on a protective suit, resulting from the specificity of a given unit (e.g. a clean protective apron, latex gloves, a cap, variable anti-skid shoes) and to supply small medical equipment (e.g. a stethoscope, tweezers, a hammer) neurological, etc.).  3) Cleanliness is strictly observed during classes, it is forbidden to eat, smoke, be under the influence of alcohol or intoxicants, and use fire. A student who does not follow these recommendations will be dismissed from the classes.  4) During classes, it is forbidden to take photos and / or record classes without the consent of the lecturer with the use of cameras, mobile phones, smartphones, tablets and any other electronic equipment equipped with a camera and / or camcorder. It is also forbidden to use devices that record only sound (e.g. dictaphones).  5) The student bears financial responsibility for material damage caused by non-compliance with the OHS and fire safety regulations.  6) Exercises take place at the patient's bedside in the departments: obstetrics with a delivery room, early pregnancy pathology, gynecology, and operating rooms, obstetrics and gynecology, where it is necessary to adapt to the conditions, instructions and rules in the departments.  7) Students are required to wear protective clothing and footwear, use disposable rubber gloves during certain examinations and sterile gloves during gynecological and obstetric examinations.  8) During the exercises, training in the use and safety of the CTG and ultrasound apparatus as well as the observance of the rules of asepsis and antiseptics.  9) During the classes, the student is not allowed to leave the place marked with the timetable of classes without the knowledge of the assistant. In the event of any threats or accidents during the course, the student is obliged to inform the teacher.  10) If the student leaves the classes, for example to the toilet and does not return or after a very long time - this fact should be noted on the attendance sheet (in order to apply further procedures, i.e. the consequences of a given behavior) | |

Signature of the Head of the Unit

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